



*Ready to Act*

The Houston District Office Staff and Resource Partners are ready to provide you with free individualized counseling, training workshops, and make available information to assist the public, business groups, chambers of commerce, schools, colleges, etc. on SBA's Programs and Services available to small businesses.

**Topics Include:**

- Developing a [business plan](#)
- [Financing](#)
- [Government Contracting](#)

The government can be a key client. Find out how to become a partner with local, state and federal agencies. Many federal programs are designed specifically to help minorities with starting a business.

1. [8\(a\) Business Development Program](#)
2. [SDB Certification](#)
3. [HUBZone](#)

**Specific Details:** Most services are **free** of charge.

**Request our services by providing the following information in your request:**

- Name, telephone number and e-mail address of Requestor
- Name of Event
- Name of Group
- Address of Event
- Desired Topic of SBA Presenter
- Time Allotted to SBA Presenter
- Number of Attendees
- Description of Attendees (i.e., persons in business; persons thinking about starting a small business; specific backgrounds/industry, etc.)
- Equipment available, i.e., projection screen, electrical outlets, etc. available at event location?

Requests should be made at least three weeks in advance of your projected event. Please e-mail your request to: [Donna B Hayes](#) or telephone: Houston District Office at (713) 773-6500 ext. 306